

MONTHLY DECLARATION FORM

Client:

Month:

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TURNOVER			CHEQUES WRITTEN			
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	£	p	Chq. No.	Payee	£	p
Bar Sales						
Restaurant Sales						
Accommodation						
Machine Income						
Cigarette Sales						
Other Sales						
TOTAL						

NON TRADE BANK DEPOSITS						
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Description	£	p			£	p
Loan from:						
Capital Invested by:						
Sale of Equipment:						
Other:						
TOTAL						

CASH PAID INVOICES		CASH PAYMENTS WITHOUT INVOICES			
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Please count the number of invoices paid in Cash before placing them in the envelope provided :-				NET Staff Wages		
				Drawings		
				Entertainment		

Completed by: